



# Principles of Team Leading

Level 2 Certificate  
Distance Learning



## Awarding Body:

NCFE  
or  
TQUK

## Course length:

19 Weeks/  
190 hours

## Mode of study:

Distance Learning  
Online at home/  
office

## Details:

This team leader training allows learners to develop their knowledge of key principles of team leading techniques and business practices to allow them to perform effectively in a leadership role in the workplace

## Units covered:

- ⇒ Principles of team leading
- ⇒ Understand business
- ⇒ Understand how to communicate work-related information
- ⇒ Understand how to manage performance and conflict in the workplace
- ⇒ Principles of equality and diversity in the workplace
- ⇒ Understand how to develop working relationships with colleagues
- ⇒ Understand health and safety procedures in the workplace
- ⇒ Understand how to develop and deliver a presentation

## Assessment:

Learners will complete a series of assessment questions throughout the course with feedback from the tutor/assessor. There will be regular submission dates for work. This is done via a professional learning platform, and you complete it at a time that suits you, with the support of an online tutor.

## How to enrol:

Email us: [ref@voncaprecruitment.co.uk](mailto:ref@voncaprecruitment.co.uk)

Phone us: 01803 422082

Visit our website: [www.voncap.co.uk/distance-learning-courses](http://www.voncap.co.uk/distance-learning-courses)

